

APPOINTMENT OF A PREFERRED SUPPLIERS LIST OF RECRUITMENT AGENCIES FOR THE PROVISION OF RECRUITMENT PLACEMENT SERVICES TO EXXARO FOR A PERIOD OF THREE (3) YEARS

REFERENCE NUMBER: RecAgency/PSL/2023

NAME OF BU: EXXARO RESOURCES

DESCRIPTION OF ENQUIRY:

The purpose of this Request for Information (RFI) is to identify interested parties who can provide recruitment placement services to Exxaro, its subsidiaries and affiliates, on an ad-hoc basis. Qualifying prospective recruitment agencies will then be invited to partake in an RFQ process

SCOPE OF WORK:

Exxaro would like to invite suitable, qualified and competent recruitment agencies to send proposals to be considered for inclusion on its preferred suppliers list, for the provision of recruitment services (hereinafter referred to as "Services") for a contract period of three (3) years. The recruitment agencies will be required to provide the Services to Exxaro, on an "as or when required" basis and Exxaro does not guarantee any specific volume of the Services.

CATEGORIES:

Including, but not limited to:

- Mining
- Engineering (Mechanical, Electrical, Civil)
- Geology
- Chemical/Metallurgy
- Industrial Engineering/Business Improvement
- IT
- Finance
- Human Resources
- Supply Chain Management

- Legal
- Renewable Energy
- Sustainability (SHEQ)
- Business Development
- Marketing & Logistics
- Project Management
- Stakeholder Affairs & Communication
- Executive Search

HOW TO APPLY:

All interested parties should follow the following instructions:

- a) Register their company as a prospective supplier using the RFI Reference Number indicated above: <https://www.exxaro.com/suppliers#Prospective-Supplier>
- b) Existing suppliers do not complete point (a), instead, please send an email message to SCMOPENRFI@exxaro.com with the following, include the reference number indicated above as the Email Subject, in the message of the email, include your company name, Exxaro vendor number and your contact details.
- c) Complete the Questionnaire:
https://forms.office.com/Pages/ResponsePage.aspx?id=X35QejUZdUOBgHsRhM4IHfl2zg0let_hBkYwvmhjCxyhUNEJLVzFFNk9ESFBaN1pUSUo3SDk5N0IRNC4u

ISSUED ON: 10 May 2023

DUE DATE & TIME: 31 May 2023 at 16:00

CONTACT:

Linette Taylor linette.taylor@exxaro.com (Commercial Queries)

Vincent Nhubunga Vendor services help desk on 012-307 3078 (Portal Registrations)